



Faculty of Political Science  
and International Studies  
University of Warsaw



UNIVERSITY  
OF WARSAW

# WNPiSM Inauguration Ceremony of the Academic Year 2020/2021

Auditorium building, 08/10/2020

# Inauguration Ceremony for International Students

Welcome to the Faculty of Political Science  
and International Studies! :)

**Thursday, October 8th, 10.00 – 14.00**  
**online streaming at:**

[facebook.com/wnpism](https://facebook.com/wnpism)

(for all Students)

and

<https://uplive.pl/live/inaugurationuw/> or <https://us02web.zoom.us/j/83068081117>

(for Students from People's Republic of China only)



# Programme of the Inauguration Ceremony:

## **10.00-11.15 OPENING CEREMONY AND INTRODUCTION TO THE STUDIES AT UW**

- Official welcome by:
  - Professor Sławomir Żółtek, Vice-Rector for Students and Quality of Teaching (tbc)
  - The Authorities of the Faculty of Political Science and International Studies and the Faculty of Economic Sciences
  - Heads of Programmes, Supervisors of 1<sup>st</sup> year Students, Students' Union Representatives
- Official ceremony of taking the student oath in the presence of Professor Sławomir Żółtek, Vice-Rector for Students and Quality of Teaching
- Introduction to the studies at the University of Warsaw by representatives of:  
University of Warsaw Library (BUW), Welcome Point, Polonicum, School of Foreign Languages (SJO),  
Physical Education and Sports Center (SWFiS),

## **11.15-11.30 – Break**

## **11.30-12.45 BASIC INFORMATION ABOUT THE FACULTY. MEETING WITH FACULTY ADMINISTRATION AND STUDENTS**

- Basic information about the Faculty of Political Science and International Studies
- Students' Bilateral Exchange Programmes and Erasmus Coordinators
- Teaching and learning in the Autumn 2020/2021 term - challenges of online and remote mode
- Presentation of the University's regulations – students' rights and duties
- Anti-plagiarism rules and requirements

## **12.45-13.00 – Break**

## **13.00-14.00 ORIENTATION AND Q&A SESSIONS FOR THE FIRST YEAR STUDENTS**

- Organizational meeting with Heads of Studies of Undergraduate and Graduate Programmes at the Faculty of Political Science and International Studies.  
Separate links to the meetings:  
[Undergraduate Programme in International Relations](#)  
[European Politics and Economics](#)  
[Graduate Programme in International Relations](#)



# University of Warsaw Library (BUW)







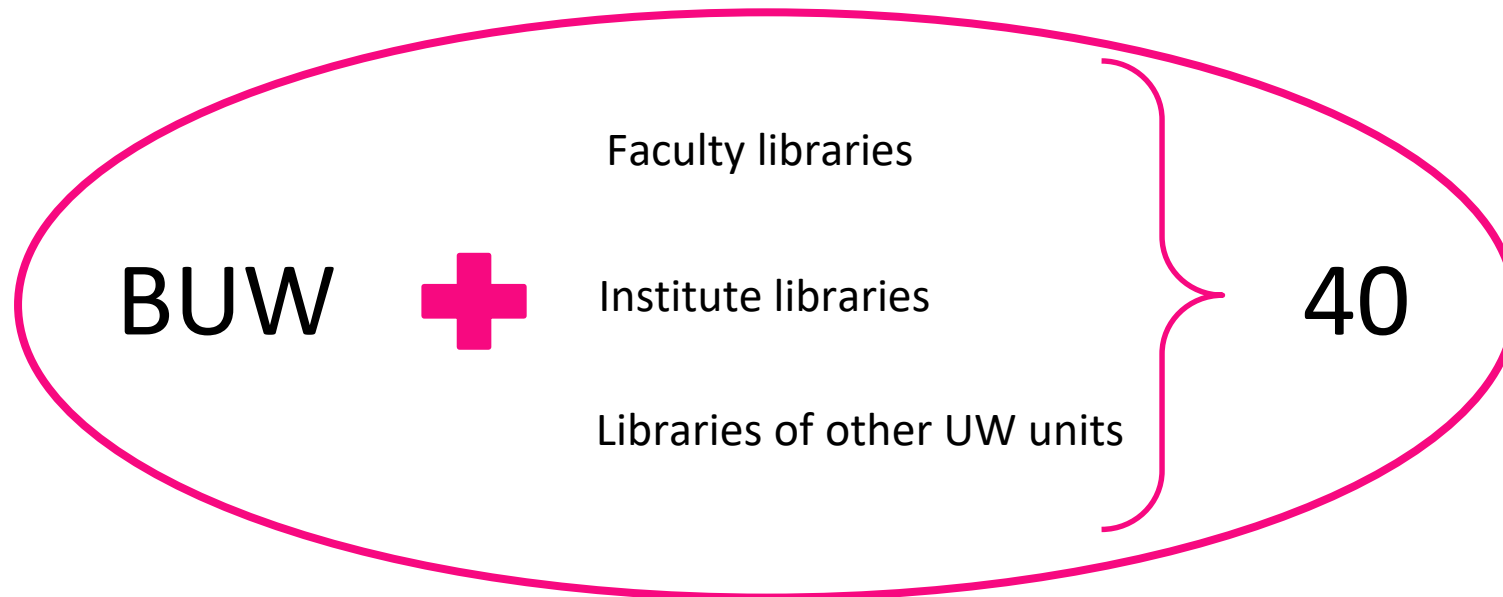
UNIwersytet  
Warszawski



BIBLIOTEKA  
UNIwersytecka  
w Warszawie

# University of Warsaw Library

## Library and Information System at the University of Warsaw



**The politics of terrorism : a survey / ed. by Andrew T. H. Tan.**

LC Classification HV6431 .P64 2006

Publication London ; New York : Routledge, 2006.

Physical Description XIII, 268 s. : il. ; 24 cm.

Series The Politics of... Series

2 copies are available

BUW Wolny Dostęp (1 available)

Wydział Nauk Politycznych i Studiów Międzynarodowych (1 available)

Online catalogue

Location:

- BUW Wolny Dostęp – Open Stacks = self service
- Wydział Nauk Politycznych i Studiów Międzynarodowych – faculty library



Biblioteka Uniwersytecka w Warszawie (BUW)  
University of Warsaw Library  
the building opened on 15th December 1999.

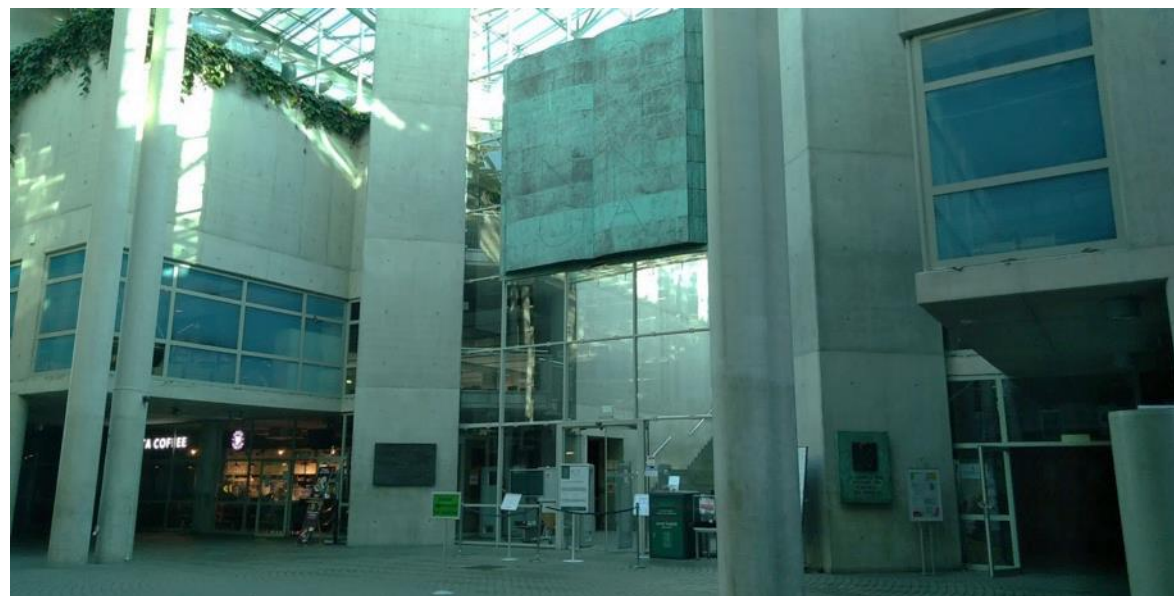






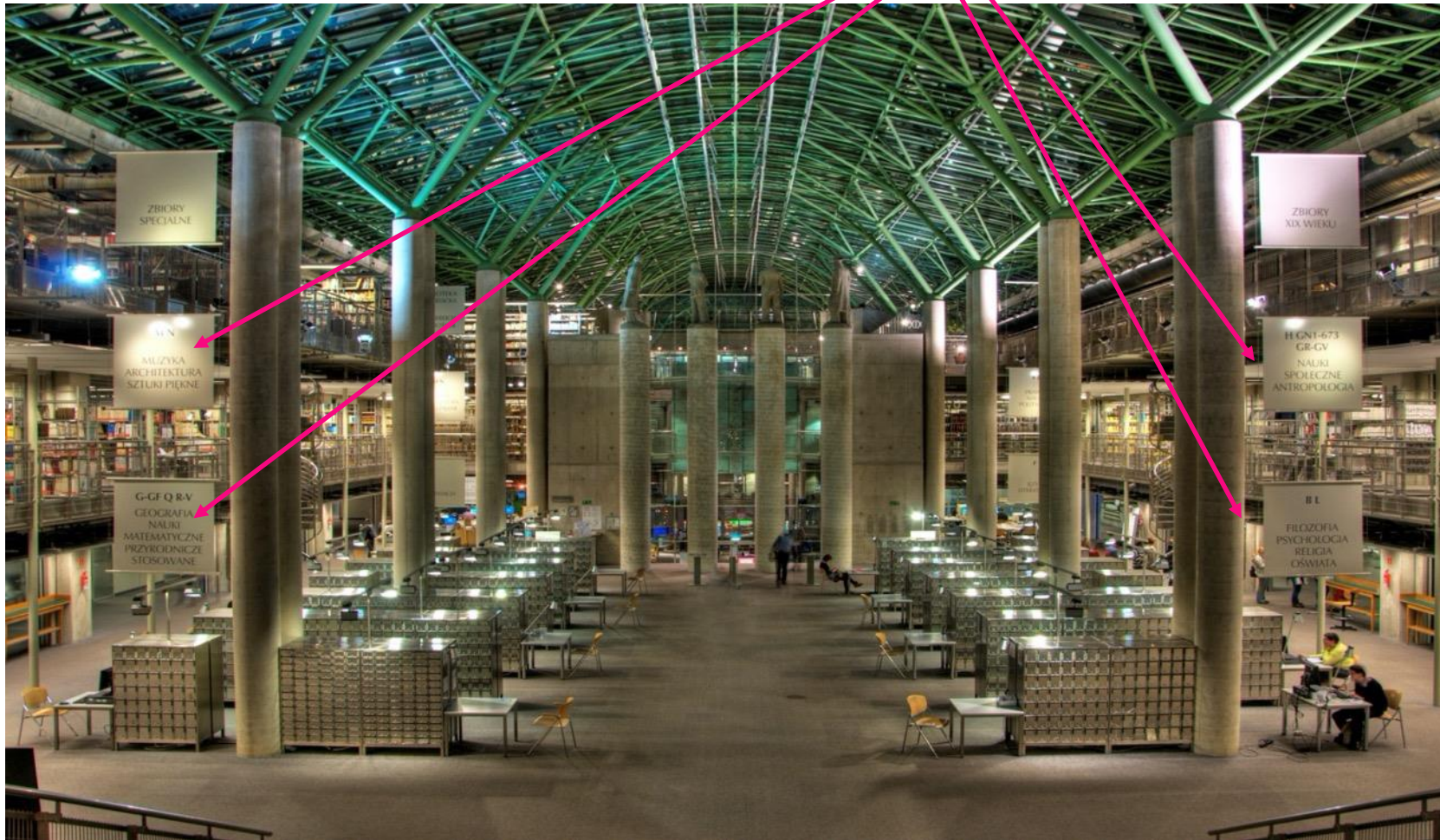
We offer:

- over 3 million volumes – one of the largest scientific collections in Poland,





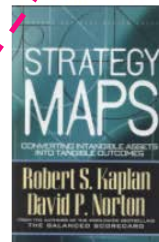
- over **500 000 items** in the area of the **Open Stacks**, **8 subject areas** according to the **Library of Congress Classification** .



## Searching – online catalogue



**Strategy maps : converting intangible assets into tangible outcomes / Robert S. Kaplan, David P. Norton.**  
 Kaplan, Robert S.  
 LC Classification HD30.28 .K354 2004  
 Publication Boston, Mass. : Harvard Business Review Press, cop. 2004.  
 Physical Description XVIII, 454 s. : il. ; 24 cm.  
 Cover/Thumbnail

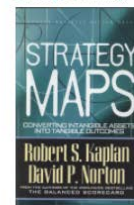


1 copy is available  
 BUW Wolny Dostęp (1 available)

} location

LC Classification

Strategy maps : converting intangible assets into tangible outcomes / Robert S. Kaplan, David P. Norton.  
 Kaplan, Robert S.  
 Record 1 of 2  
 LC Classification HD30.28 .K354 2004  
 Filing Title Strategy maps (eng.)  
 Publication Boston, Mass. : Harvard Business Review Press, cop. 2004.  
 Physical Description XVIII, 454 s. : il. ; 24 cm.  
 Content Type Tekst  
 Media Type Bez urzędzenia pośredniczącego  
 Carrier Type Wolumin  
 English subject Strategic planning.  
 Cover/Thumbnail



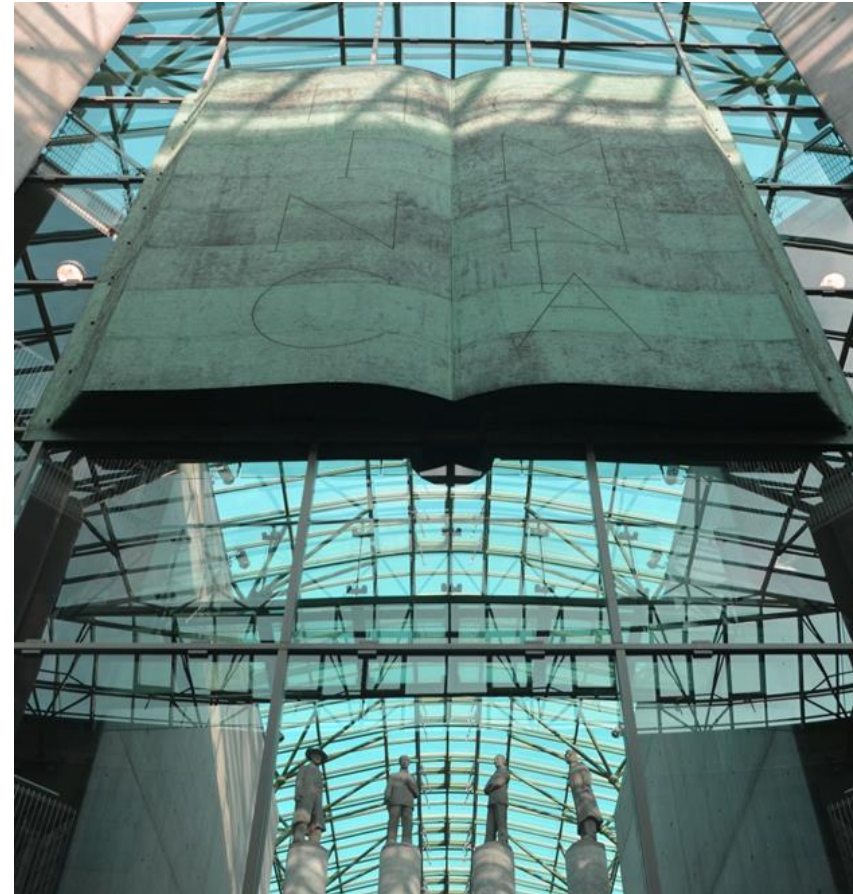
Add To Cart

Total Ratings: 0

Copies					
Filter copies for specific issues: Volume - Year - Location Filter					
Location	Call Number	Units	Copy Number	Status	Public Note
<input type="checkbox"/> BUW Wolny Dostęp	1213669		1	Available	HD30.28 .K354 2004 egz.1:



- rich collection of databases,
- databases - thousands of e-documents,
- remote access to e-resources,





- long opening hours (now Monday – Friday 9 am – 9 pm),
- space to study – 1000 work stations (**now limited to 300**),
- place to meet friends and colleagues,







Circulation  
Desk



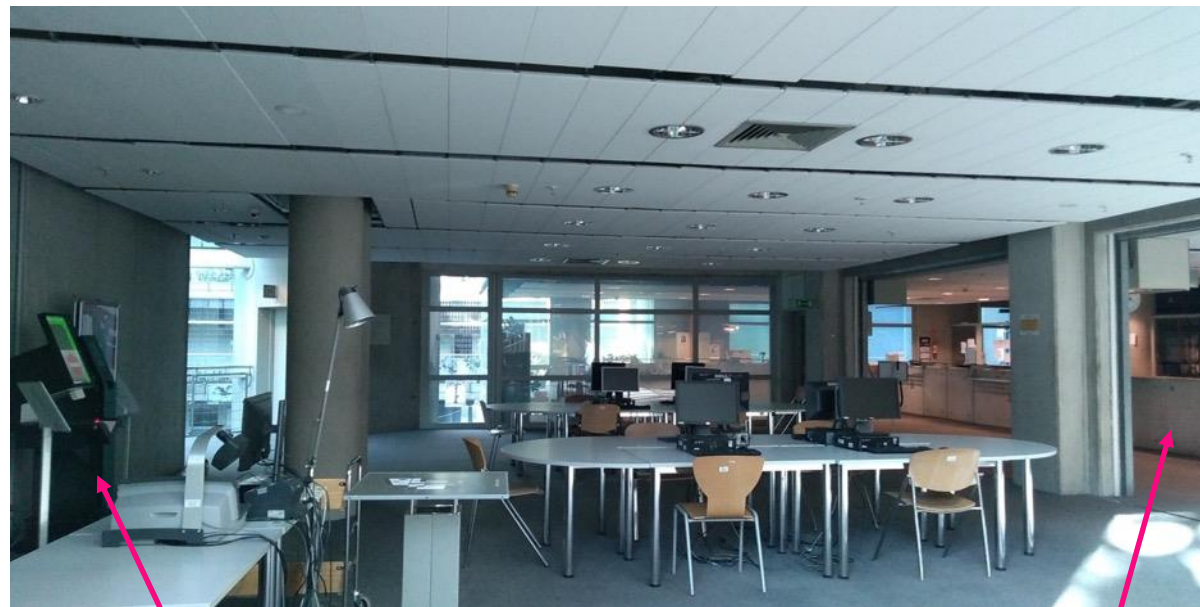
Level1



Information Desk  
Ask a Librarian –  
room 141



## Circulation Desk

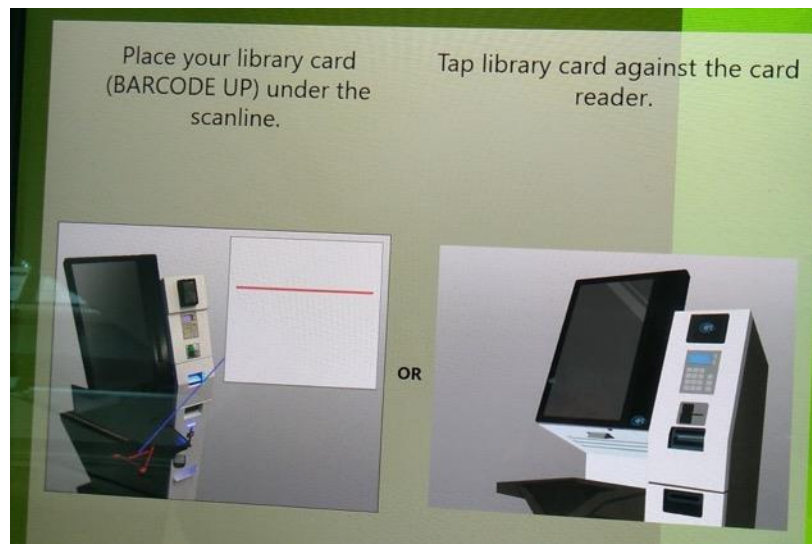


SelfCheck  
stations



Circulation Desk





SelfCheck  
station

Check-out

Library account

Renew

Payment

- individual research support and consultation,
- one-to-one instruction and assistance.

[www.buw.uw.edu.pl](http://www.buw.uw.edu.pl)

[askalibrary.buw@uw.edu.pl](mailto:askalibrary.buw@uw.edu.pl)





And the garden....

Si apud bibliothecam hortulum habes, nihil deerit.

If you have a garden and a library, you have all you need. (Marcus  
Tullius Cicero)







Feel invited....

Foto: BUW



UNIwersYTET  
WARSAWski



BIBLIOTEKA  
UNIwersYTECKA  
W WARSAWIE

website: <http://www.buw.uw.edu.pl/en/>

# Welcome Point







UNIVERSITY  
OF WARSAW

# Academic Year 2020/2021 Welcome!

Katarzyna Basisty

WELCOME  
POINT



The University of Warsaw was founded in **1816**.

It is the largest university in Poland and **the best research centre in the country.**





# UW – FACTS AND FIGURES



HR EXCELLENCE IN RESEARCH

UW occupies **1<sup>st</sup> place** in the national rankings of universities

UW belongs to the top **3%** of universities in the world according to global rankings such as THE, QS and ARWU; 11 subjects run by UW were ranked in the Shanghai Ranking of Academic Subjects 2019 (Physics and Mathematics were ranked 51-75 worldwide)

UW belongs to the **4EU+ European University Alliance**

UW is among the „**Nature**” **Rising Stars**

**3<sup>rd</sup>** place among the institutions of South East Europe and **96<sup>th</sup>** place worldwide in Nature Index 2016 Rising Stars

UW was granted the “**HR Excellence in Research**” award it is given by the European Commission and identifies the institutions that adopted the principles of the European Charter for Researchers





The University of  
Warsaw  
graduates  
have won **six**  
**Nobel**  
**Prize awards**

**Nobel Prize in  
Literature:** Henryk  
Sienkiewicz, Czesław  
Miłosz, Olga  
Tokarczuk

**Nobel Peace  
Prize:** Menachem  
Begin, Joseph Rotblat

**Nobel Prize in  
Economic Sciences:**  
Leonid Hurwicz.





## UNIVERSITY COMMUNITY

- 7 500 employees
- 3 800 academic teachers
- 2 500 doctoral students
- 40 500 students
- 4 800 international students and doctoral students
- 2 000 postgraduate students
- 9 000 graduates per year

## MAIN CAMPUS

- historic seat of the University
- located in the heart of Warsaw – part of the city's flagship Royal Route
- appreciated for its elegant architecture, dating back to 17<sup>th</sup> century
- home to the humanities and social sciences, the UW authorities and central administration offices

## UCHOTA CAMPUS

- home to science and natural science
- recently gained impressive new buildings, housing state-of-the-art laboratories

## SŁUŻEWIEC CAMPUS

- home to the Faculty of Management and a part of the Faculty of Applied Linguistics buildings, student dormitories

## CAMPUSES IN WARSAW







## INTERNATIONAL COOPERATION

- **800 international partners**  
more than 680 universities in 100 countries that work with the UW under bilateral agreements
- **UW is the most active Polish university in academic exchange programmes**
  - Erasmus+, Central European Exchange Program for University Studies, Deutscher Akademischer Austausch Dienst programmes, Polish-American Fulbright Commission programmes
- **100 international societies and research networks with UW as a member**



EUROPEAN  
UNIVERSITY  
ALLIANCE

The Alliance brings together **six, large, public and well-established universities** that are comprehensive and research intensive.

The 4EU+ mission is to develop a barrier-free and continuously deepening cooperation in education, research, mobility and innovation within the Alliance.

**Members:**

University of Warsaw (Poland)

Charles University (Prague, Czech Republic)

Heidelberg University (Germany)

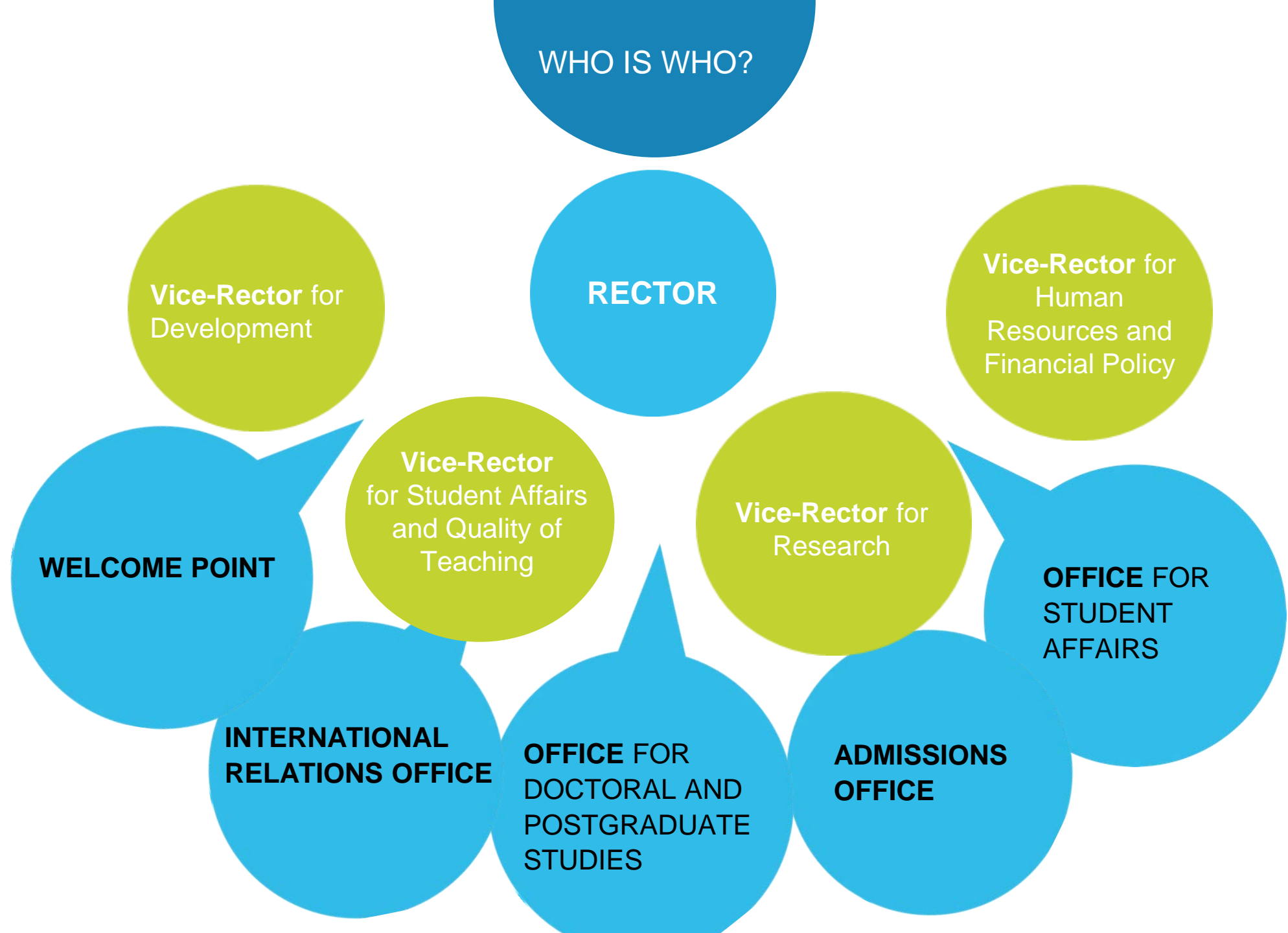
University of Copenhagen (Denmark)

Sorbonne University (France)

University of Milan (Italy)







**Welcome Point** is the central information service **for international students** – both those who come to the UW for one semester exchange and to pursue the whole cycle of their studies.

- relevant and up-to-date information in matters related to the University, student activities, and everyday life,
- workshops and information meetings
- assistance in legalisation of stay

You are always welcome – not only at the beginning but also during your studies. That's the whole point of UW's Welcome Point!

**WELCOME  
POINT**



Just

come

and

ask!



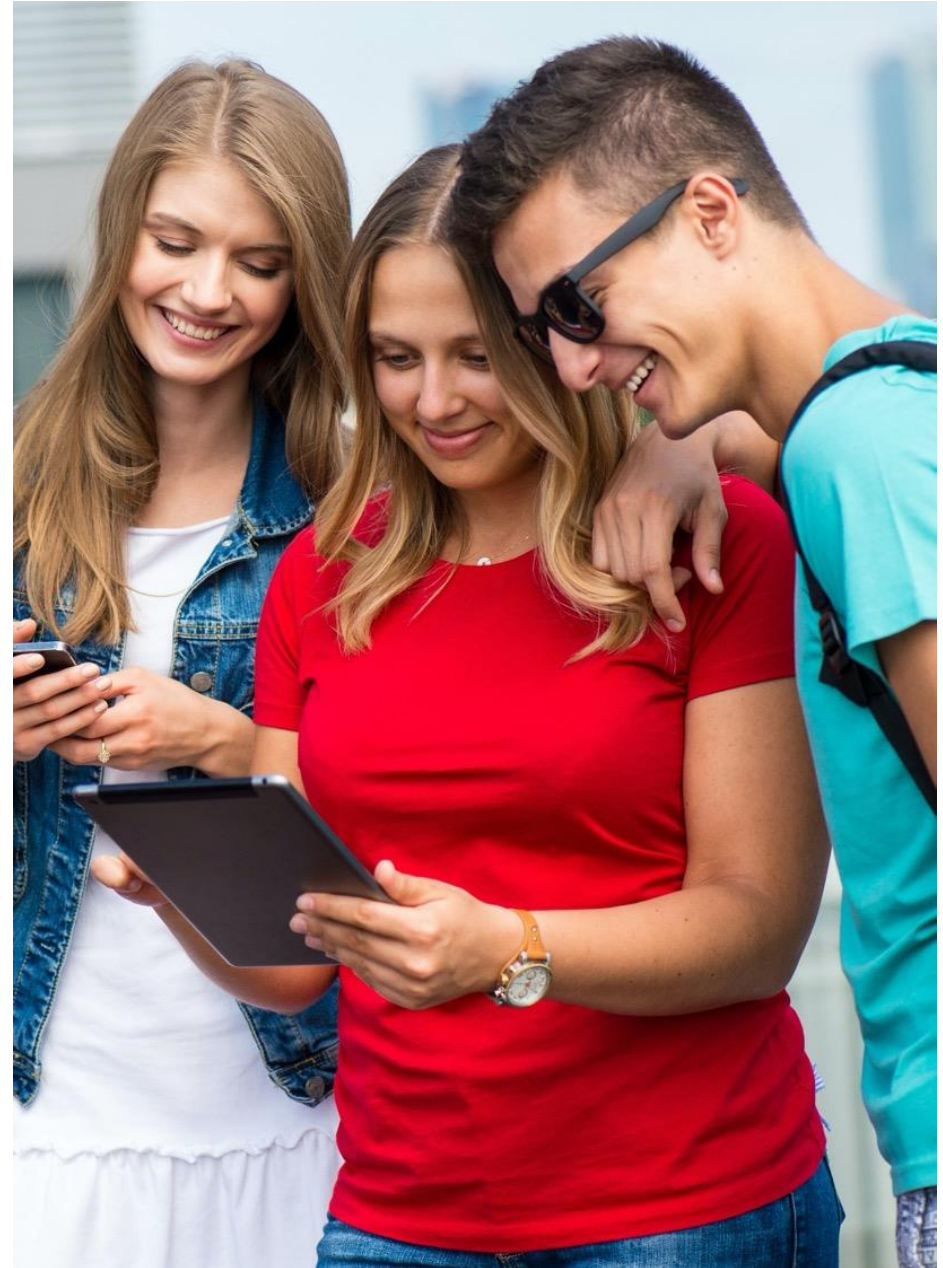
If you are a full-time student of a Bachelor or Master degree, the staff will assist you at the beginning and during your studies in Warsaw in matters related to welfare (scholarships, dormitories). You can also get information about Foundation Year [here](#).

Office for  
Student  
Affairs



## International Relations Office

- academic exchange is possible almost exclusively **for students who finished their first year at the University**
- it is organised by **International Relations Office or by different faculties**
- you have to take part in a **contest** in order to go on exchange
- check International Relations Office's website regularly to find an offer





# LANGUAGES AT UW

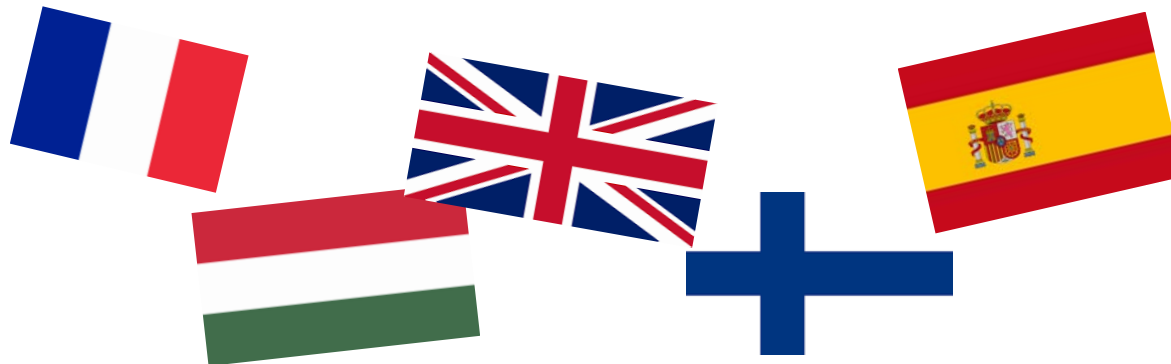


## Students may learn up to 41 languages:

- Among them are both the most popular, like: English, French or Spanish...
- ... and those less used, for instance: Hungarian, Indonesian, Hebrew and Finnish.

## UW Units for teaching languages

- Centre of Polish Language and Culture for Foreigners „Polonicum”,
- Centre For Foreign Language Teaching,
- School of Eastern Languages





# THE UNIVERSITY OF WARSAW LIBRARY

BUW offers

- **Over 3 million volumes**
- Open stacks with over half a million items
- Rich collection of databases and remote access to e-resources
- Space to study and the garden on the roof of the building!

**The Library will operate again  
from October 15, 2020.**

**Detailed opening hours and  
rules will be announced soon.**



- **Ombudsman**

is an academic representative for students and Staff related matters



- **Equal opportunity chief specialist at UW**

a person who performs this function is engaged in antidiscrimination policy, equal treatment and diversity at the UW



- **Centre for Disputes and Conflict Resolution**

promotes amicable conflict resolution, respect for human rights, tolerance and acceptance



**Center for Conflict and Dispute Resolution**  
at the Faculty of Law and Administration UW

**WHEN YOU  
HAVE A  
PROBLEM...**

**...ASK FOR HELP**

**WHEN YOU  
HAVE A  
PROBLEM...**

- **Academic Legal Counselling**

provides free legal aid to students, including persons who have experienced unequal treatment, become victims of harassment, mobbing, or their rights have been violated in any other way



- **Legal Clinic**

a free of charge Student Legal Aid Center



- **Office for Persons with Disabilities**

provides support for persons whose illness or disability causes difficulties in undertaking and continuing their studies



- **Psychological Counselling Centre**

if you encounter psychological problems you can always contact a specialist. Every student is entitled to have a meeting.



**Centrum Pomocy  
Psychologicznej UW**



**THE UNIVERSITY OF WARSAW PROVIDES EDUCATION  
WHICH IS A DEFINITE ASSET IN THE LABOUR MARKET.**

ACCORDING TO THE MONITORING OF UW GRADUATE  
CAREERS, **94%** OF FORMER STUDENTS FIND  
EMPLOYMENT WITHIN A YEAR OF GRADUATION.



**NEED A PLACE TO DEVELOP YOUR  
BUSINESS ACTIVITIES, SET UP  
START-UPS OR NGOS?**

THE ACADEMIC INCUBATOR IS A PART OF  
THE UNIVERSITY TECHNOLOGY TRANSFER  
CENTRE (UTTC UW) WHICH SUPPORTS  
RESEARCHERS IN THE  
COMMERCIALIZATION OF THEIR  
UNDERTAKINGS.

INCUBATOR PROVIDES NOT ONLY WELL-  
EQUIPPED FACILITIES TO DEVELOP  
BUSINESS ACTIVITIES, BUT ALSO EXPERT  
SUPPORT, INDIVIDUAL MENTORING,  
WORKSHOPS AND TRAININGS.

**UW INCUBATOR**



FINISHED CLASSES...  
WHAT'S NEXT...?

...NOT SURE HOW TO  
SUCCESFULLY BUILD  
YOUR CAREER...?



... YOU CAN ALWAYS LOOK FOR HELP IN THE  
**CAREERS OFFICE!**

THEY CAN HELP YOU BY:

- ADVISING YOU HOW TO PROCEED
- ORGANIZING WORKSHOPS AND LECTURES  
ON THE SUBJECT OF IMPROVING YOUR  
QUALIFICATIONS





## THE VOLUNTEER CENTRE OF THE UW



The main goal of The Volunteer Center is to activate the academic community and everyone who wants to develop social and civic attitude in a conscious and responsible way.

Every person associated with The University of Warsaw can become a volunteer: students, PhD students, researchers, administrative workers, also those who have already retired.



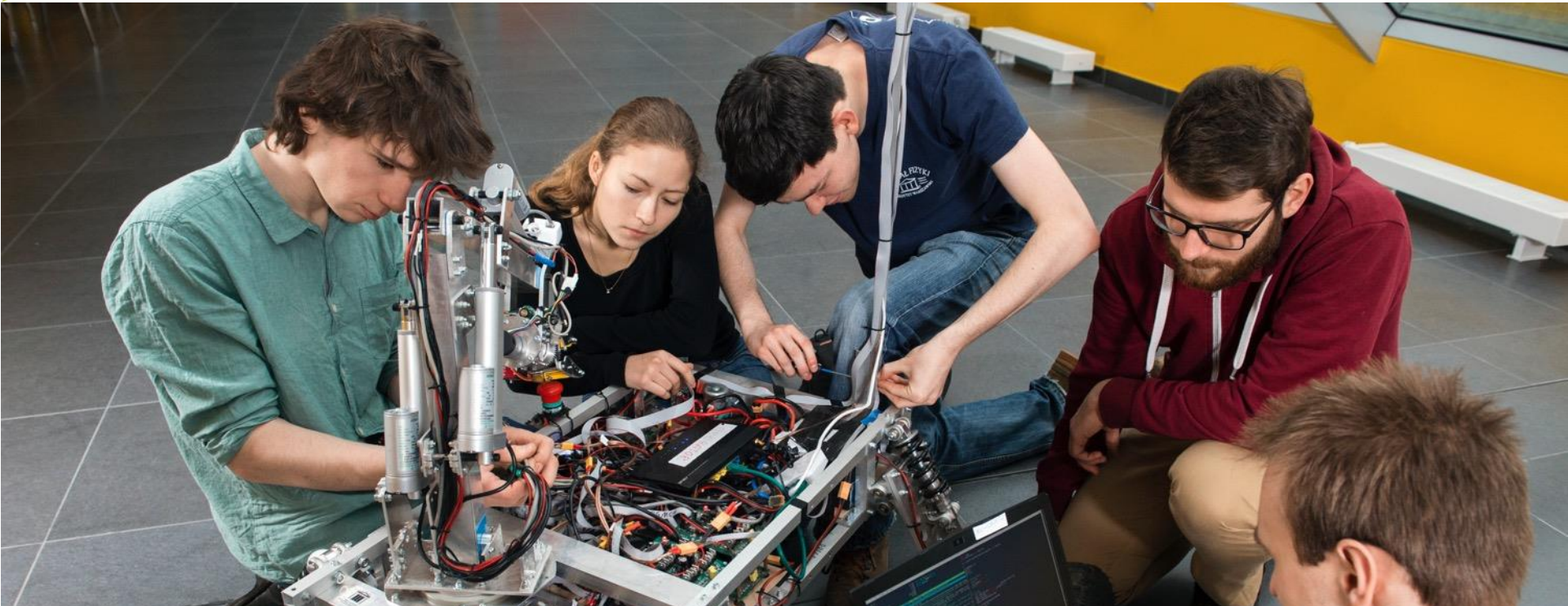






## SCIENTIFIC CIRCLES

- About **200** registered **scientific and artistic circles**
- Several thousand operating members
- Each group has a substantive supervisor, who is a University researcher, and a president - this function is held by one of the students
- The activities of the circles are largely financed from the University of Warsaw budget. Annually, the University allocates approx. PLN 400 000 for this purpose.



## PHYSICAL EDUCATION AND SPORTS CENTRE

Students can actively practise  
around **30 various disciplines**,  
e.g.:

aerobics, athletics, climbing, football,  
handball, horse-riding, karate, rowing,  
volleyball, yachting and more!

Students can  
participate in  
competitions  
as  
**professionals**  
or exercise as  
**amateurs.**



# WELCOME POINT

## WELCOME POINT UW

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Krakowskie Przedmieście 26/28  
Warsaw, Poland

Monday – Friday  
9:00 – 16:30

<http://welcome.uw.edu.pl/>



[Facebook UW](#)



[Instagram UW](#)



[YouTube UW](#)



# POLONICUM

*Centre of Polish Language and Culture  
for Foreigners*

The first and the most experienced  
Polish as a Foreign/Second Language Institute  
(est. 1956)

# Why to learn Polish?

1. *JEDEN* - Easier than other Slavic languages

1. *DWA* - Easier than you think:

- *Lampa, bank, komputer, pizza, motywacja, komunikacja, informacja, dokument, demokracja, biologia, finanse, etc.*
- Word order
- Tenses
- Stress
- No articles
- The Poles do love the foreigners who (try to) speak Polish

3. *TRZY* – You could enter the Slavic world through Polish language and culture

4. *CZTERY* - Health benefits
5. *PIĘĆ* - The number of speakers
6. *SZEŚĆ* - Impress your friends
7. *SIEDEM* - Boost your CV

How do WE do it?



# We provide you with:

- Polish language courses at all the levels: A1, A2, B1, B2, C1, C2
- Great instructors
- Classes twice per week (each class = 90 minutes)
- Convenient hours: from early morning until late evening
- 4 ECTS
- University of Warsaw's Polish Language Certificates (B1 and B2)
- \*

***POLSKI***



# Not Only the Language...

## Lectures about Poland:

- Political Polish (PL)
- How to Read the 20th-Century Polish Literature? (PL)
- Polish Popular Culture (PL)
- History of Polish Culture in the 20th Century (PL)
- Cult films (PL)
- Studying in Polish - Writing Academic Texts (PL)
- Contemporary Polish Culture in a Nutshell (EN)
- Cultural Portrait of Warsaw (EN)




# How to register?

## Registration for courses and lectures in Polonicum Centre

Before you register for the course proceed an online placement test, please. If you are beginner and you have not study Polish at all skip it to the point 1.

You may find it on the platform:

<https://kampus.come.uw.edu.pl/course/search.php?search=polonicum&lang=en>

- 
1. Log in at <http://rejestracja.usos.uw.edu.pl>, please, change language for English in the top right-hand corner.
  2. Choose „**REGISTRATIONS**”
  3. Find on the list below [Polonicum – lektoraty](#). If you are beginner choose A1 level.
  4. Choose the number of the group and click on the green „cart” in the top left-hand corner.
  5. Registration started on June 26<sup>th</sup> at 9.00 a.m.
  6. The courses start on October 15<sup>th</sup>
  7. To register for lectures at Polonicum choose [Polonicum – wykłady](#).
  8. The registration lasts till 12:00 a.m. October 14<sup>th</sup>. Till this date you can change your Polish language group by signing out and signing up to the new group. You can do the same with lectures.



# Summary

- To start the A1 course in Polish you don't have to know Polish at all. You don't need to feel like a Superhero, but at the end you'll get a superpower 😊
- Registration in USOS UL is obligatory
- After October 26<sup>th</sup> it is not possible to unregister!
- Register ASAP (after this meeting ;)



Trust us! We know how to polish your experience...

[polonicum@uw.edu.pl](mailto:polonicum@uw.edu.pl)

Find us on Facebook  
Polonicum Uniwersytet Warszawski

# The Centre for Foreign Language Teaching (SJO)

Szkoła Języków Obcych Uniwersytetu Warszawskiego







# Languages taught

- English
- Russian
- Dutch
- French
- Spanish
- Norwegian
- Swedish
- German



# Types of courses

- 60 or 30 hours.
- All courses are online.
- Twice a week or once a week.
- Both synchronous and asynchronous.



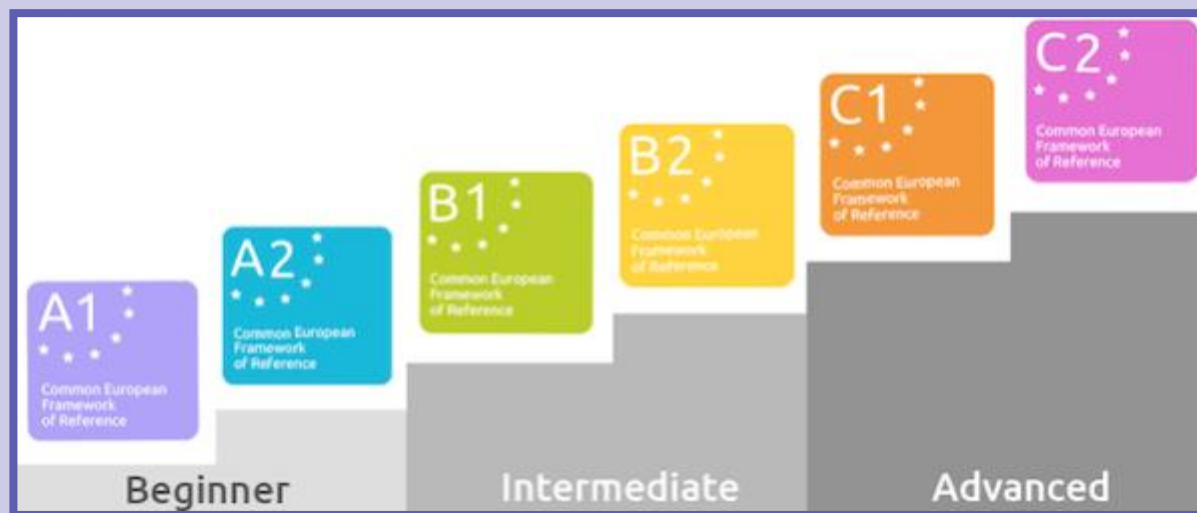
# Number of free teaching hours

- Each student is eligible for **240** hours, i.e. 240 tokens.
- Once you've used all the tokens, you can buy more.



# Language level

You can do a placement test at <http://szjo.uw.edu.pl/en/132-2/> .



# Registration

- You can register at <https://rejestracja.usos.uw.edu.pl/>.
- Check the registration schedule:

~~First round: 01.06.2020-30.06.2020~~

Second round: **14.09.2020-12.10.2020**

Third round: **16.10.2020-18.10.2020**

Additional round: **26.10.2020-29.10.2020**



# Course codes

- The codes assigned to the courses taught by the Language Centre teachers start with digits **4024**.
- The language you study is represented by letters, e.g. HIS, NID, ROS.
- The level of proficiency corresponds to the CEFR levels: from A1 to C2.



Course ID:

4024-HISOB2

Erasmus code /  
ISCED:

Course title:

Spanish - upper intermediate  
level

Name in Polish:

Department:

Centre for Foreign Language Teaching

# How to register?

- (Optional) placement test <http://szjo.uw.edu.pl/en/132-2/> .
- Go to <https://rejestracja.usos.uw.edu.pl/>.
- You can unregister only during the registration period.

# Useful websites

- The Centre for Foreign Language Teaching:  
<http://szjo.uw.edu.pl/en/>
- Registrations:  
<https://rejestracja.usos.uw.edu.pl/catalogue.php?lang=en>
- Problems with registration or information about languages not offered by the Center for Foreign Language Teaching:  
[jezyki.pelnomocnik@uw.edu.pl](mailto:jezyki.pelnomocnik@uw.edu.pl)





# Thank you!

Russian  
German  
Spanish  
Dutch  
Swedish  
Norwegian  
English  
French

# **Physical Education and Sports Center (SWFiS)**



# Physical Education classes in English

## First Semester 2020/2021

### STATIONARY COURSES

- Tuesday – BUW (Dobra Street 56/66) – **BODY BUILDING**  
time: 3:00 pm – 4:30 pm – mgr Maciej Kosmol
- Wednesday – (Banacha Street 2a) – **CLIMBING**  
time: 1:15 pm – 2:45 pm – mgr Tomasz Tokarz

### ONLINE COURSES

- Monday – **FACTS® - functional training**,  
time: 12:30 pm – 2:00 pm – mgr Konrad Ostrowski





## Token registration for PE classes in English

- Third round of registration will take place **from 09.10.2020 till 13.10.2020**
- [www.rejestracja.usos.uw.edu.pl](http://www.rejestracja.usos.uw.edu.pl)
- Registration will be **fully completed** on 13th of October 2020 at 11:59 pm



# Important information

- Lessons of Physical Education will begin **15.10.2020**
- You can find additional information about Physical Education at the University of Warsaw on our website: [www.wfisport.uw.edu.pl](http://www.wfisport.uw.edu.pl)
- you can contact us via email [wfisport@uw.edu.pl](mailto:wfisport@uw.edu.pl)
- We welcome you warmly and wish you many sporting experiences



**11.15-11.30 BREAK**







UNIVERSITY  
OF WARSAW

# Faculty of Political Science and International Studies

Basic information



Faculty of Political Science  
and International Studies  
University of Warsaw



# Faculty of Political Science and International Studies

The biggest number of **foreign students** in Poland

**The largest** Faculty at the University of Warsaw

Located in the heart of **Warsaw Old Town**

More than **250 agreements** with universities worldwide

# **Faculty of Political Science and International Studies**

**Erasmus+ exchange programme** (European Union)

**Bilateral exchange programmes** (e.g. Brasil, India, China, Mexico, Russia)

**Lectures with visiting professors** (University of Oxford, Heidelberg University, University of Chicago, Fudan University, Sichuan University, University of Haifa, Cornell University)





# Best spaces for study & work





# Programmes in English

Undergraduate Programme in **International Relations**

Undergraduate Programme in **Political Science**

Undergraduate Programme in **European Politics and Economics**

Graduate Programme in **International Relations**

Graduate Programme in **Political Science**



# BA and MA programmes in IR

## Head of the Programme:

Dorota Heidrich, PhD, Faculty of Political Science and International Studies

E-mail: [headofprogramme.wnpism@uw.edu.pl](mailto:headofprogramme.wnpism@uw.edu.pl)



# BA Programme in European Politics and Economics

## Head of the Programme:

Jadwiga Nadolska, PhD, adjunct, Chair of European Union Policies, Faculty of Political Science and International Studies

E-mail: [jadwiga.nadolska@uw.edu.pl](mailto:jadwiga.nadolska@uw.edu.pl)





# **Students Exchange Programmes - Erasmus and Bilateral Exchange**



# ERASMUS + OFFER

**228** agreements

**149** partner institutions

(np. Oxford, Sorbona (Paryż IV), Frie Berlin, Heidelberg, SciencePo, Kopenhaga, Zurych, Florencja, Genewa, Amsterdam itd.)

Almost **500 places** available



# ERASMUS+ OFFER

## STUDIES & INTERNSHIPS – EU & NON-EU

Monthly scholarship (400-500 €)

Recognition of courses

No tuition fees

Up to 12 months scholarship per cycle





# ERASMUS+ Procedure of qualification

## MAIN CRITERIA:

Grade point average (in 2019/2020: min. 3,49)

Language (certificates)

## MOBILITY:

I degree: II year – application;

**III year – start of the mobility**

II degree: I year – application;

**II year – start of the mobility**

## TIMEFRAME:

Information meeting: **December**

Recruitment: **January-February**



# Bilateral Exchange

Experience the world  
with the offer of the  
Faculty of Political Science  
and International Studies



# Countries (35 active agreements):

## INDIA :

9 options: Jawarahal Nehru University, University of Kerala, University of Mumbai, University of Calcutta, Manipal University, O.P Jindal Global University, Birla Institute of Menagement Technology, Gateway House: IndianCouncil on Global Relations, Nataji Institute for Asian Studies

## CHINA

9 options: Peking University, Sichuan University (*scholarship*), Xiamen University, Fudan University, Tschingua University, Shanxi University, Renmin University, Zheijang University

## SOUTH KOREA

Kyungpook National University (*scholarship: dormitory*)

## ISRAEL

University of Haifa



# Countries (35 active agreements):

## MEXICO

6 options: Universidad Autónoma de Sinaloa, Universidad Anahuac, Centro de Investigación Docencia Económicas (CIDE), Universidad de las Américas – Puebla, Instituto Tecnológico y de Estudios Superiores de Monterrey, Campus Santa Fe, Benemerita Universidad Autónoma de Puebla

## UKRAINE

4 options: National Taras Shevchenko, University of Kyiv, Ukrainian Catholic University, Donetsk National University, National University (Ostroh Academy)

## UNITED STATES

3 options: Northeastern Illinois University, City University of New York System - John Jay College of Criminal Justice (NY), Sam Houston State University (TX)

## JAPAN

Waseda University, International Catholic University (*scholarship: dormitory*)







# What You get:

- A unique experience in a foreign country
- Opportunity to learn from a different point of view
- Learn a language
- Make friends and forge lasting international connections
- Learn about the culture and history of the country you will visit



# Documents:

- CV/resume
- Motivational letter
- Application form
- Grade average confirmation
- Language certificate/confirmation of studying in English
- Recommendation letter from a faculty member
- Any further documents supporting the candidacy
- Limited offer for 1st year undergraduate students



# How to apply:

- Monitor the Faculty website - we have a call for applications every semester!
- Usually end of October and then March for bilateral exchange
- Late January/ early February for Erasmus program
- Read the regulations
- Bring all the necessary documents to the coordinators
- Wait for the results
- Go and see the world :-)





# Recognition of credits:

Erasmus:

30 ECTS abroad = passing a relevant semester at UW

Bilateral Exchange:

30 ECTS abroad = passing a relevant semester at UW

If the country does not provide credits in the form of ECTS points, the credits are converted by the Faculty



# Contact:

## International Relations and Research Programs Office

Dean's Representative for International  
Cooperation and Research Programs

**Prof. Jakub Zajączkowski**

Email: [j.zajaczkowski@uw.edu.pl](mailto:j.zajaczkowski@uw.edu.pl)

Office hours (online): Tuesdays 5:30-6:15 pm

Faculty coordinator for bilateral  
cooperation

**Adam Lewański**

Email: [adam.lewanski@uw.edu.pl](mailto:adam.lewanski@uw.edu.pl)

Phone: (22)5522971

Faculty coordinator for the  
Erasmus+ Programme

**Tymoteusz Kraski**

Email: [t.kraski@uw.edu.pl](mailto:t.kraski@uw.edu.pl)

Phone: (22)5522971

Online consultation possible at appointment



**Teaching and learning in the  
Autumn 2020/2021 term  
- challenges of online and remote  
mode**



**Faculty Teaching and Learning Council  
guidelines of September 23rd 2020 on online  
teaching and learning in the 2020/2021 Autumn  
term at the Faculty of Political Science and  
International Studies, University of Warsaw**





# Students' rights and duties





# International Students' Union

- ☐ International Students Union is a voluntary organization.
- ☐ Our goal is to help you with university related or everyday problems, organize events (social and academic), integrate and to have a creative space for all of us.
- ☐ You are all welcome to join!



□ President - Maria Wielgosz

[ma.wielgosz@student.uw.edu.pl](mailto:ma.wielgosz@student.uw.edu.pl)

□ Vice President - Karolina Molska

[ka.molska2@student.uw.edu.pl](mailto:ka.molska2@student.uw.edu.pl)

□ Supervisor of the first year - Tatyana Kashtalyan

[t.kashtalyan@student.uw.edu.pl](mailto:t.kashtalyan@student.uw.edu.pl)

# Academic Year 2020/2021



## Students' rights and duties





# Most important acts and documents

## **Law on Higher Education and Science**

– came into force on October 1st 2018

## **Rules of Study at the University of Warsaw**

– came into force on October 1st 2019

**Academic programme** of student's studies and cycle



# Student Status

- Student is a person enrolled in a program of first-cycle studies (undergraduate), second-cycle studies (graduate) or long-cycle studies conducted by a university authorized to run them- the University of Warsaw.
- Student status is acquired when the oath is taken;
- The loss of the student status takes place on the day of graduation or discontinuation of the studies.



# Student ID Card

Student ID card is a document certifying the student's status. Students are obliged to return their student ID cards upon the end of their studies.

Furthermore, student ID card serves as a library card. It also entitles students to a 50% discount on public transportation. It can act as a carrier of long term tickets . A 30-day city travel card and a 90-day city travel card may be coded on it. This can be done at any ticket selling point.



# Rights and Duties





# Rights

- ★ Leave of absence
- ★ Didactics evaluation
- ★ Individualised study programme
- ★ Mobility
- ★ Need-based financial aid
- ★ Student discounts

# Duties

A student shall conduct himself or herself in accordance with the academic oath and observe administrative regulations in force at the University of Warsaw.

**In particular, a student shall:**

- Participate fully in the university's educational program;
- Pursue his or her studies in accordance with the overall study schedule and curriculum;



# Financial aid for students

- ☐ Scholarships
- ☐ Health insurance



## Health Insurance

Up to the age of 26 we (students) have the right to apply for insurance paid by the University.





## Medical Care - Centermed

There is a Centermed clinic at the University of Warsaw (Krakowskie Przedmieście 26/28), which deals with medical care of students.

You may apply on **zdrowystudent.pl** website by filling in the application.



# Organisation of Studies

Another important act is the syllabus (available in USOS).

It's a kind of a contract between student and lecturer, which regulates the way of passing the course (for example: attendance, essay, exam, etc.).

IT CANNOT BE CHANGED DURING THE COURSE WITHOUT THE PERMISSION OF THE STUDENTS!



# Organisation of Studies

Every academic year has its calendar with the examination sessions, vacations, etc., which is set before the classes start.

It can be found at University's web page.



# Organisation of Studies

*Academic Year 2020/2021*

**01.10.2020 – 30.09.2021**

***Winter semester* – 15.10.2020 – 21.02.2021**

**Winter holidays - 23.12.2020 – 06.01.2021**

**Winter examination session - 01.02.2021 – 14.02.2021**

**Inter-semester break - 15.02.2021 – 21.02.2021**

***Summer semester* - 22.02.2021 – 30.09.2021**

**Resit examination session for winter semester 26.02.2021 – 07.03.2021**

**Spring holidays - 01.04.2021 – 06.04.2021**

**Summer examination session - 14.06.2021 – 04.07.2021**

**Resit examination session for summer semester - 30.08.2021 – 12.09.2021**





## Credits (ECTS points)

ECTS points are the credits student obtain by passing the classes.

Every student is obligated to collect at least 60 ECTS points each year.

Every course has assigned number of ECTS points.



# Failing the class

If student fails the course (including elective modules, foreign language class and PE), he or she has to retake it next semester or year and pay for the retake according to the amount of credits assigned to the course.

Some types of courses provided by other units of the University, may be burdened with some additional fees (especially foreign language class!).



## Passing the classes

Student is obligated to pass every course he or she has registered to.

But one time during the study cycle (undergraduate/graduate studies) she or he can resign from taking elective course:

- for winter semester – deadline for resignation is 18.01.2021;
- for summer semester – 1.06.2021



## Passing the classes

Every student has a right to have two terms of passing the exam. Absence during the first term does not mean that student will have a negative grade!

If student has an explanation (medical condition confirmed by doctor's certificate or another exam at the same time) for being absent on the exam he or she can ask the co-ordinator for another date.





# Grading scale

Grading scale at University of Warsaw is from 2 (lowest) to 5! (highest, counts as 5).

Grade 2 (insufficient) equals NOT PASSING THE CLASS!

NK means unclassified – the student hasn't fulfilled the requirements of passing the class – for ex. too many absences. If he or she doesn't talk with professor and explain the situation, which caused NK „grade”, NK means in the end not passing the class and counts as grade 2.



# Language Course

## Foreign language class and certificate

- ☐ Foreign language classes – obligatory module for undergraduate students.
- ☐ Foreign language certificate – every student is obligated to pass foreign language exam to get a certificate on B1 level until the end of second year.



## Elective modules and PE Class

- ❑ Elective modules (also called OGUN) – elective courses provided by other units of University than the one student is studying at. Each programme has a specific number of ECTS credits student is supposed to obtain each year.
- ❑ PE Class – PE classes are obligatory for undergraduate students.



## Examination session

Students pass exams during the examination session. For the courses that „end with the final grade“ the final test has to be carried out before the examination session will start.

In the case when student fails final test two times, he or she has the right to apply for a course retake (conditional clearing/promotion).

After getting a permission, student has to pay for a retake course depending on a number of credits (ECTS points).

The student has to get credit for this course next year.

Commission Exam





# Savoir vivre – how NOT to behave!

## *Mails and applications:*

Do NOT use phrases such as: „Greetings”, „All the best”, etc.  
The correct forms are Dear Madame/ Sir /Doctor/Professor,

You are obligated to use [student.mail@student.uw.edu.pl](mailto:student.mail@student.uw.edu.pl)

You are not always privileged with “student’s quarter.” Try not to be late!

There is no official dress code, but through your attire you show respect towards university employees.



# More than just studying!

Academic Circles are an amazing opportunity to develop your interests and meet new people.

There is a great variety of such circles. Some of them are based on one particular department and others are inter-department, with a wide range of research groups.

On-line meetings.

# Do you have any questions? Message us!

- ❑ [wnpism.internationalstu@gmail.com](mailto:wnpism.internationalstu@gmail.com)
- ❑ facebook - International Students' Union wnpism



# Anti-Plagiarism Rules and Requirements

**Prepared by: Viera Carolina López**  
**Edited by: Kamila Sawicka**  
**October 2020**

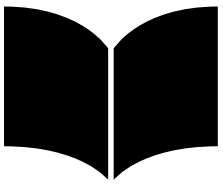


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# Plagiarism

: to steal and pass off (the ideas or words of another) as one's own : use (another's production) without crediting the source

: to commit literary theft : present as new and original an idea or product derived from an existing source

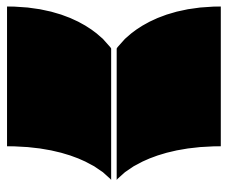
Source: "Plagiarize." *Merriam-Webster.com Dictionary*, Merriam-Webster, <https://www.merriam-webster.com/dictionary/plagiarize>.



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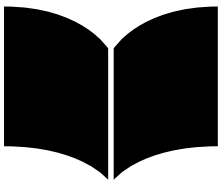
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# Examples of Plagiarism

- Turning in someone else's work as your own,
- Changing words, but copying the sentence structure without giving credit,
- Giving incorrect information about the source of quotation,
- Failing to put quotation in quotation marks,
- Copying words or ideas from someone without giving credit,
- Copying ideas and work that make up majority of your work, whether credited or not.





# Quotes

: to speak or write (a passage) from another usually with credit acknowledgment

If you use a direct quote, you must indicate the quote by placing “quotation marks” around the statement. Following the quotation marks, it is proper to either use an in-text citation or denote a footnote.

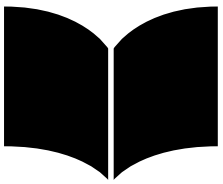
Source: “Quote.” *Merriam-Webster.com Dictionary*, Merriam-Webster, <https://www.merriam-webster.com/dictionary/quote>.



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# Paraphrasing

: a restatement of a text, passage, or work giving the meaning in another form

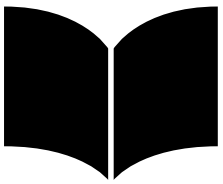
Source: "Paraphrase." *Merriam-Webster.com Dictionary*, Merriam-Webster, <https://www.merriam-webster.com/dictionary/paraphrase>.



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# Citation

The main reason for citing your sources is to give credit to those authors whose ideas you used in your research. Even when you do not quote directly from another work, if reading that source contributed to the ideas presented in your paper, you must give the authors proper credit by including their work in your bibliography. Citing your sources allows readers of your work to easily find the sources to which you've referred.

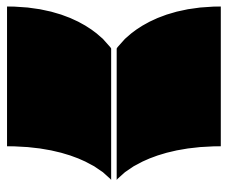


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# Seems complicated?

**Before you take an easy way out:**

- **You can refer to the online sources and academic writing guides.**
- **You can reach out to the academic staff for further instruction.**
- **You can ask fellow students of the faculty for help and advice.**

**Do not cheat, follow the rules, enjoy the academic journey, and own your success!**



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# **ORIENTATION SESSIONS FOR THE FIRST YEAR STUDENTS**

**AFTER THE BREAK  
12.45-13.00**

- Organizational meeting with Heads of Programmes of UPIR/EPE/GPIR
- Q&A session



# Programmes in English

Undergraduate Programme in **International Relations**

Undergraduate Programme in **European Politics and Economics**

Graduate Programme in **International Relations**



# Basic information and rules for the BA and MA programmes in IR and EPE

- Follow the study programmes - available on the Faculty website
- Review the Academic Calendar 2020/2021
- Exams - only in examination sessions: regular and re-sit

(ATTENTION: there are no third sessions; failing in the resit session - turn to the IO to learn about further steps)

- For BA: Library training; OHS; Introduction to IPIP; languages; language exam (B1); PE; electives
- For MA: Library training; OHS; Introduction to IPIP; electives



# Basic steps - how to solve your problems

Bottom up approach:

1. [Faculty International Students' Union Facebook fun page](#)  
and [Faculty website](#)
2. Manual
3. Students representatives
4. International Office
5. Programme Authorities
6. Vice-Dean for Students Affairs/Head of the Educational Unit
7. Vice-Rector for Students and Quality of Teaching





# Q&A session



**Thank you  
for your attention  
and good luck :-)**

