



UNIVERSITY
OF WARSAW



Faculty of Political Science
and International Studies
University of Warsaw

WNPISM INAUGURATION CEREMONY OF THE ACADEMIC YEAR 2021/2022

Warsaw, 30/09/2021

Programme of the Inauguration Ceremony:



Faculty of Political Science
and International Studies
University of Warsaw

10.00-11.15 OPENING CEREMONY AND INTRODUCTION TO THE STUDIES AT UW

Official welcome by:

The Authorities of the University of Warsaw

The Authorities of the Faculty of Political Science and International Studies and the Faculty of Economic Sciences

Heads of Programmes, Supervisors of 1st year Students, Students' Union Representatives

Official ceremony of taking the Oath of the Student of the University of Warsaw

Introduction to the studies at the University of Warsaw by representatives of: ?University of Warsaw Library (BUW),

Welcome Point, Polonicum, School of Foreign Languages (SJO), ?Physical Education and Sports Center (SWFiS)

11.15-11.30 – Break

11.30-12.45 BASIC INFORMATION ABOUT THE FACULTY. MEETING WITH FACULTY ADMINISTRATION AND STUDENTS

Basic information about the Faculty of Political Science and International Studies

Students' Bilateral Exchange Programmes and Erasmus Coordinators

Teaching and learning in the Academic Year 2021/2022

Presentation of the University's regulations – students' rights and duties

Anti-plagiarism rules and requirements

12.45-13.00 – Break

13.00-15.00 ORIENTATION AND Q&A SESSIONS FOR THE FIRST YEAR STUDENTS

Organizational meeting with Heads of Studies of Undergraduate and Graduate Programmes at the Faculty of Political Science and International Studies.

Q&A sessions



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Faculty of Political Science
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University of Warsaw

WELCOME TO THE FACULTY OF POLITICAL SCIENCE AND INTERNATIONAL STUDIES

THE OATH OF THE STUDENT OF THE UNIVERSITY OF WARSAW



Faculty of Political Science
and International Studies
University of Warsaw

***I SOLEMNLY VOW TO CONSTANTLY STRIVE TO
ACQUIRE KNOWLEDGE AND DEVELOP MY
PERSONALITY, TO OBSERVE ACADEMIC
REGULATIONS AND CUSTOMS, AND TO UPHOLD THE
DIGNITY AND HONOUR OF A STUDENT OF THE
UNIVERSITY OF WARSAW WITH ALL MY CONDUCT.***

Inauguration Ceremony for International Students

Welcome to the Faculty of Political Science
and International Studies! :)

Thursday, September 30th,
10.00 – 15.00
online streaming



UNIVERSITY
OF WARSAW

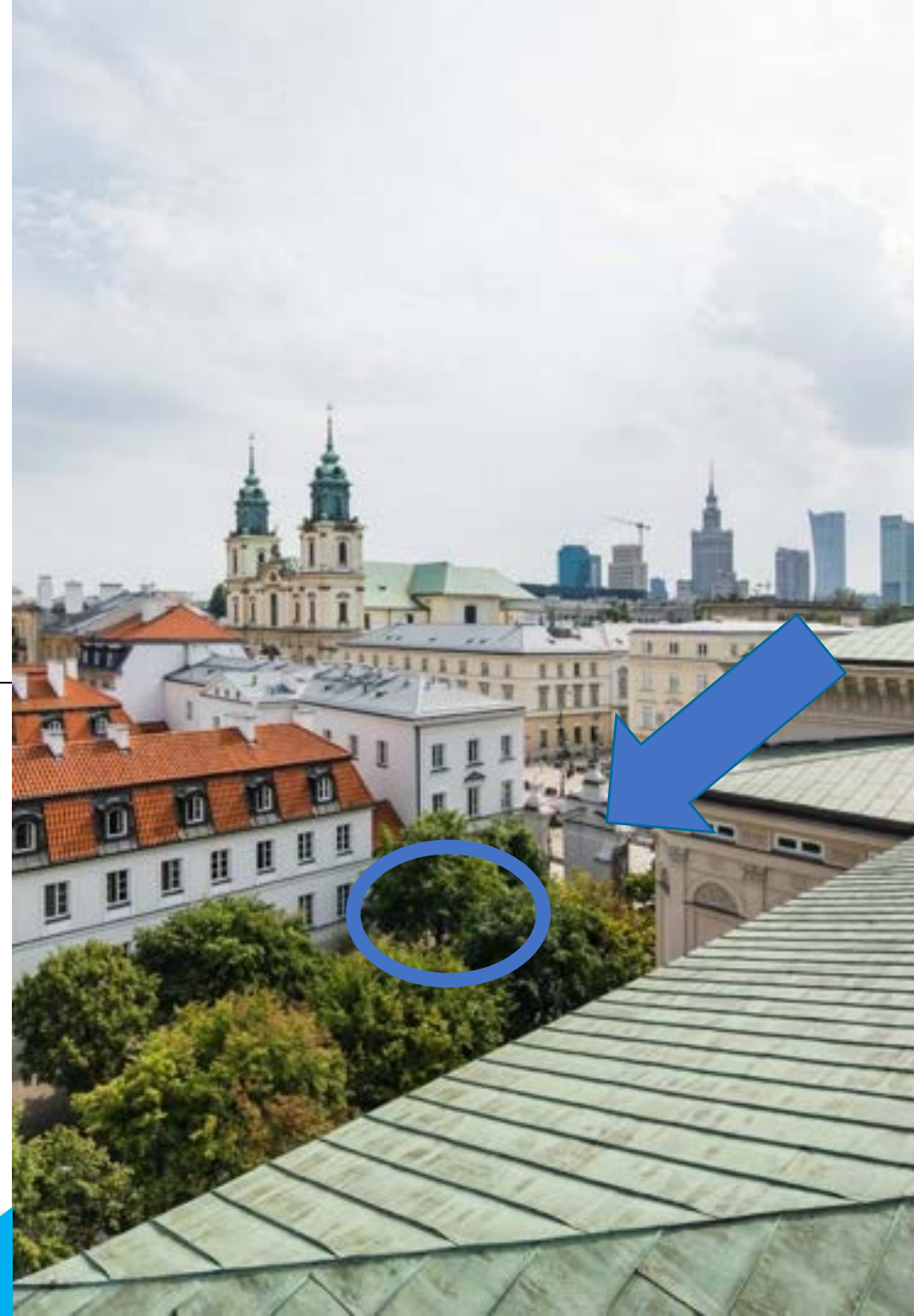


Faculty of Political Science
and International Studies
University of Warsaw

WELCOME POINT

WELCOME POINT

welcome@uw.edu.pl



Welcome Point UW was founded in 2017. The main goal stays the same – to help international candidates, students and visitors to get adjusted to living in Poland and studying at the University of Warsaw.



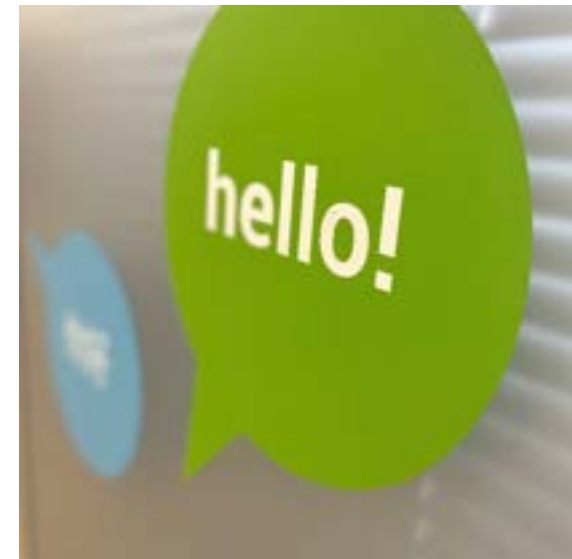


We provide relevant and up-to-date
information on various matters connected
with the University.

Welcome Point is the central information service **for international guests and students** – both those who come to the UW for one semester exchange and to pursue the whole cycle of their studies.

- relevant and up-to-date information in matters related to the University, student activities, and everyday life,
- workshops and information meetings
- assistance in legalisation of stay

You are always welcome – not only at the beginning but also during your studies. That's the whole point of UW's Welcome Point!





We organize dozens of meetings and workshops during the whole academic year.

Welcome Point helps not only to be up-to-date with the University life, but also to develop your skills and interests!





WHERE CAN YOU FIND US?

- **Main Campus**, Krakowskie Przedmieście 26/28,
- **Ochota Campus**, Banacha 2C,
- **Faculty of Economic Sciences**, Długa 44/50.



There is no new academic year at the UW without Welcome Point's pavilion!

THIS YEAR EDITION

20th September –
15th October

9 am- 4:30 pm



Main Campus, Small Courtyard,
Krakowskie Przedmieście 26/28



WELCOME POINT- BEST SOURCE OF INFORMATION FOR INTERNATIONAL STUDENTS!

True
story!



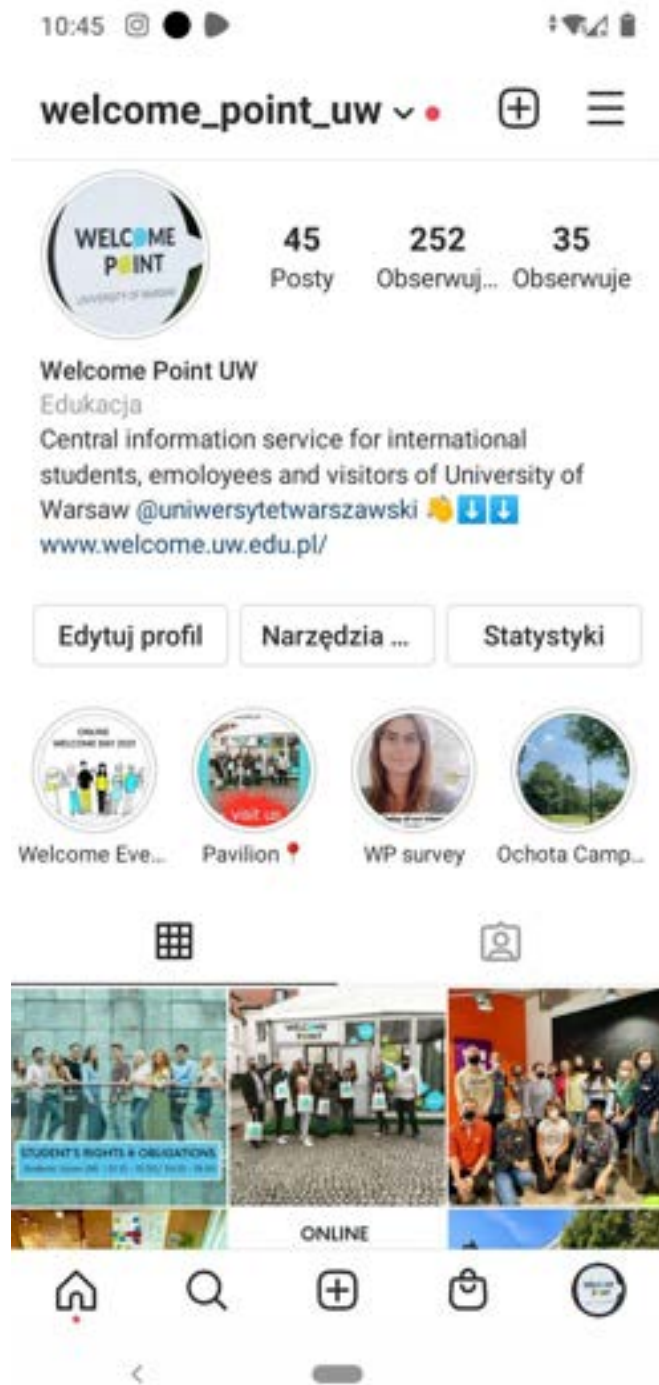
If you look for any information, it is always worth starting from our website:

www.welcome.uw.edu.pl

We also post most up-to-date information on our Facebook group dedicated for international students:

[Welcome at University
of Warsaw](#)
JOIN US THERE!





And you can also follow us on the
Instagram!

https://www.instagram.com/welcome_point_uw/

OUR EVENTS



- Online Welcome Day
- Student's Rights and Obligations
 - Campus walks
 - Library training

.... and much more!

A photograph of a diverse group of about ten students standing behind a metal railing on an outdoor balcony. They are all smiling and looking towards the camera. The background shows a building with a green-tinted glass facade.

STUDENT'S RIGHTS & OBLIGATIONS

Students' Union UW | 01.10 - 10:30 / 06.10 - 18:00

SEE YOU!





Krakowskie Przedmieście 26/28
Warsaw, Poland

welcome@uw.edu.pl



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Faculty of Political Science
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University of Warsaw

Polonicum

POLONICUM

*Centre of Polish Language and Culture
for Foreigners*

Piotr Kajak, Ph.D.

Łukasz Rongers, MA



UNIwersytet
Warszawski

POLONICUM

*Centrum Języka Polskiego i Kultury Polskiej
dla Cudzoziemców*

To learn or not to learn Polish?

1. Welcome to Poland!

1. Easier than other Slavic languages. You could enter the Slavic world through Polish language and culture.

1. Easier than you think:

- *Lampa, bank, komputer, pizza, motywacja, komunikacja, informacja, dokument, demokracja, biologia, finanse, etc.*
- Word order
- Tenses
- Stress
- No articles

- 4. Health benefits
- 5. The number of speakers
- 6. Impress your friends
- 7. Boost your CV
- 8. The Poles do love the non-Poles who (try to) speak Polish 😊



How do WE do it?

We provide you with:

- Polish language courses at all the levels: A1, A2, B1, B2, C1, C2
 - Great instructors
 - Classes twice per week (each class = 90 minutes)
 - Convenient hours: from early morning until late evening
 - 4 ECTS
 - University of Warsaw's Polish Language
Certificates (B1 and B2)
- › **State Exams – CERTYFIKAT **POLSKI***

Not Only the Language...

Lectures about Poland:

- Political Polish (PL)
- How to Read the 20th-Century Polish Literature? (PL)
- Polish Popular Culture (PL)
- History of Polish Culture in the 20th Century (PL)
- Cult films (PL)
- Studying in Polish - Writing Academic Texts (PL)
- Contemporary Polish Culture in a Nutshell (EN)
- Cultural Portrait of Warsaw (EN)



How to register?

Placement test

All the students must take an online placement test before registering for the Polish language course.

The online test is available at:

<https://kampus.come.uw.edu.pl/enrol/index.php?id=591&lang=en>

Password: polon

Don't use any dictionary etc.

Step by step

Registration for all the classes takes place through the USOS online student registration system <http://rejestracja.usos.uw.edu.pl> on the dates specified by the University of Warsaw.

Registration has begun on 15th June, 2021!

Registration is open until 11th October, 2021, 12.00 p.m. (CEST time, UTC +2)

- Log in at <http://rejestracja.usos.uw.edu.pl>
- Choose **REJESTRACJE** (REGISTRATIONS)
- Find [Polonicum – lektoraty](#) on the list below.
- Select the group number at the level as indicated in your [placement test](#) and click on the “trolley” icon in the upper left corner.
- In order to register for the lectures at Polonicum, select [Polonicum – wykłady](#)

Summary

- To start A1 course in Polish, you don't have to know Polish at all. You don't need to feel like a Superhero, but at the end you'll get a superpower 😊
- Registration in USOS UL is obligatory
- After October 11th it is not possible to unregister!
- Register ASAP (after this meeting ;)

Trust us! We know how to polish your experience...



polonicum.uw.edu.pl
e-mail: polonicum@uw.edu.pl
www.polonicum.uw.edu.pl
tel. (22) 55-21-533, 55-21-530
32 Krakowskie Przedmieście St.





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The Centre for Foreign Language Teaching (SJO)

A decorative graphic on the left side of the slide consists of a grid of squares in various shades of blue and purple. The squares are arranged in a pattern that is roughly rectangular, with some squares missing, creating a fragmented, pixelated effect. The colors range from very light lavender to a deep, dark navy blue.

The Centre for Foreign Language Teaching

Languages taught

- English
- Russian
- Dutch
- French
- Spanish
- Norwegian
- Swedish
- German

Types of courses

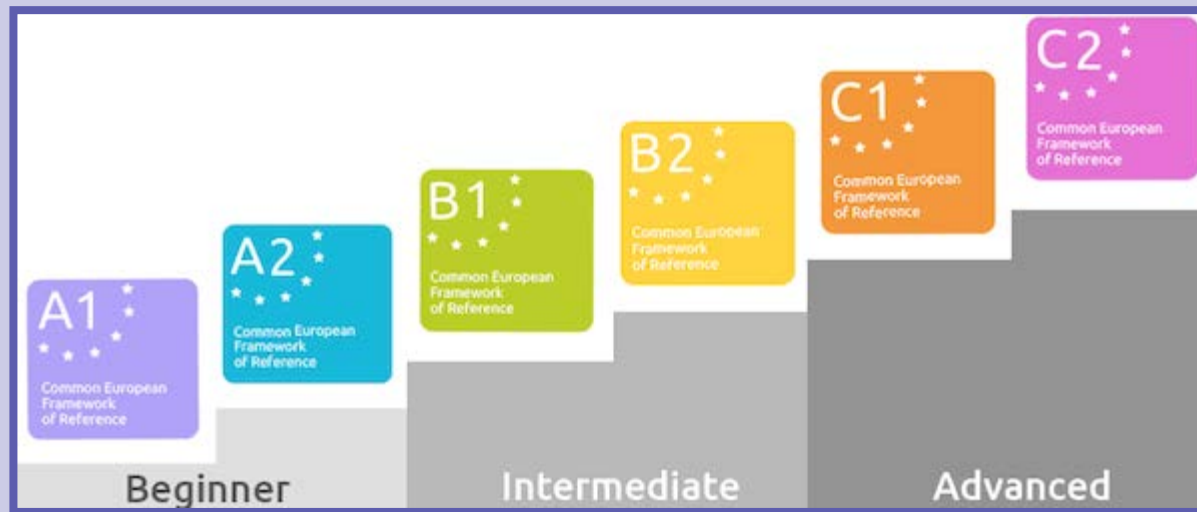
- 60 or 30 hours.
- All courses are online.
- Twice a week or once a week.
- Both synchronous and asynchronous.

Number of free teaching hours

- Each student is eligible for **240** hours, i.e. 240 tokens.
- Once you've used all the tokens, you can buy more.

Language level

You can do a placement test at
<http://szjo.uw.edu.pl/en/132-2/> .



Registration

- You can register at <https://rejestracja.usos.uw.edu.pl/>.
- Check the registration schedule:

~~First round: 1.06.2021 – 29.06.2021~~

Second round: 14.09.2021-10.10.2021

Third round: 17.10.2021-19.10.2021

Additional round: 26.10.2021-30.10.2021

Course codes

- The codes assigned to the courses taught by the Language Centre teachers start with digits **4024**.
- The language you study is represented by letters, e.g. HIS, NID, ROS.
- The level of proficiency corresponds to the CEFR levels: from A1 to C2.

Course ID:	4024-HISOB2	Erasmus code / ISCED:
Course title:	Spanish - upper intermediate level	Name in Polish:
Department:	Centre for Foreign Language Teaching	

How to register?

- (Optional) placement test
<http://szjo.uw.edu.pl/en/132-2/> .
- Go to <https://rejestracja.usos.uw.edu.pl/>.
- You can unregister only during the registration period.

Useful websites

- The Centre for Foreign Language Teaching:
<http://szjo.uw.edu.pl/en/>
- Registrations:
<https://rejestracja.usos.uw.edu.pl/catalogue.php?lang=en>

Thank you!

Russian
German
Spanish
Dutch
Swedish
Norwegian
English
French



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Faculty of Political Science
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University of Warsaw

Physical Education and Sports Center (SWFiS)





www.wfisport.uw.edu.pl



wfisport@uw.edu.pl



PHYSICAL EDUCATION CENTER



Banacha 2a St.

Physical Education classes in English

First Semester 2021/2022

FACTS® - functional training

MONDAY 6:00 pm - 7:30 pm

BUW -1 s. 4, M. Kosmol

NORDIC WALKING

WEDNESDAY 12:30 pm - 2:00 pm

CSiR (meeting in the lobby), I. Kozłowska

CLIMBING for beginners

TUESDAY 9:30 am - 11:00 am

CSiR, T. Tokarz

CROSS TRAINING

THURSDAY 11:00 am - 12:30 pm

BUW -1 s. 4, K. Ostrowski



CSiR - Sports Centre, Banacha street 2a

BUW-1 - University of Warsaw Library, Dobra street 56/66

BUW-1

University of Warsaw Library, Dobra street 56/66



CSiR

Sports Centre, Banacha street 2a





www.wfisport.uw.edu.pl



wfisport@uw.edu.pl



Banacha street 2a



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Faculty of Political Science
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University of Warsaw

BREAK

11.15 – 11.30



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Faculty of Political Science
and International Studies
University of Warsaw

Basic Information about the Faculty

Faculty of Political Science and International Studies

The biggest number of **foreign students** in Poland (500 regular students; 200 exchange students)

The largest Faculty at the University of Warsaw (200 Faculty members; 2500 students)

Located in the heart of **Warsaw Old Town**

More than **250 agreements** with universities worldwide

Best Faculty in Poland and no. 150 in the World (QS Ranking)



Faculty of Political Science and International Studies

Erasmus+ exchange programme
(European Union)

Bilateral exchange programmes
(e.g. Brasil, India, China, Mexico,
Russia)

Lectures with visiting professors
(University of Oxford, Heidelberg
University, University of Chicago,
Fudan University, Sichuan
University, University of Haifa,
Cornell University)





Best spaces for study & work



Useful links and materials

[Student Guide](#)

[Useful links](#)

[Token registration manual](#)

[USOS registration manual](#)

Useful links and websites

STUDENT GUIDE BOOK
Admission website: <https://admission.wnpism.uw.edu.pl/guidebook/>

REGISTRATIONS:

- **University's USOS** - application for dormitories and scholarships, bank account.
 - [https://usosweb.uw.edu.pl/kontroler.php?_action=actionx:news/default\(\)](https://usosweb.uw.edu.pl/kontroler.php?_action=actionx:news/default())
- **Faculty's USOS** - registration for different courses run by our Faculty
 - [https://usosweb.wnpism.uw.edu.pl/kontroler.php?_action=actionx:news/default\(\)](https://usosweb.wnpism.uw.edu.pl/kontroler.php?_action=actionx:news/default())
- For other classes (such as PE, language classes, elective courses) you register through a special **token registration service**.
 - <https://rejestracja.usos.uw.edu.pl/?lang=en>

TOKEN REGISTRATION

1. Go to - <https://rejestracja.usos.uw.edu.pl/?lang=en>
2. Log in
3. Click "REGISTRATIONS"
4. Choose the registration you are interested in from the "OPENED" section - these are the active registrations.

(You can choose between elective courses, language courses and PE classes).





Programmes in English

- Undergraduate Programme in **International Relations**
- Undergraduate Programme in **Political Science**
- Undergraduate Programme in **European Politics and Economics**

- Graduate Programme in **International Relations**
- Graduate Programme in **Political Science**



Undergraduate and Graduate programmes in IR & PS

Head of the Programme:

Dorota Heidrich, PhD, Faculty of Political Science and International Studies

E-mail: headofprogramme.wnpism@uw.edu.pl



Undergraduate Programme in European Politics and Economics

Head of the Programme:

Jadwiga Nadolska, PhD, adjunct, Department of Policies of the European Union, Faculty of Political Science and International Studies

E-mail: jadwiga.nadolska@uw.edu.pl





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Faculty of Political Science
and International Studies
University of Warsaw

Students Exchange Programmes – Erasmus and Bilateral Exchange

ERASMUS + OFFER

200+ agreements

appx. 150 partner institutions

(np. Oxford, Sorbona (Paryż IV), Frie Berlin, Heidelberg, SciencePo, Kopenhaga, Zurych, Florencja, Genewa, Amsterdam itd.)

Almost **500 places** available



ERASMUS+ OFFER

STUDIES & INTERNSHIPS – EU & NON-EU

Monthly scholarship (400-500 €)

Recognition of courses

No tuition fees

Up to 12 months scholarship per cycle



ERASMUS+ Procedure of qualification

MAIN CRITERIA:

Grade point average (in 2021/2022: min. 3,49)

Language (certificates)

MOBILITY:

I degree: II year – application;

III year – start of the mobility

II degree: I year – application;

II year – start of the mobility

TIMEFRAME:

Information meeting: **December**

Recruitment: **January-February**



Bilateral Exchange

Experience the world
with the offer of the
Faculty of Political Science
and International Studies



Countries (appx. 60 active agreements):

INDIA :

eg. Jawarahal Nehru University, University of Kerala, University of Mumbai, University of Calcutta, Manipal University, O.P Jindal Global University, Birla Institute of Menagement Technology, Gateway House: IndianCouncil on Global Relations, Nataji Institute for Asian Studies

CHINA

eg. Peking University, Sichuan University (*scholarship*), Xiamen University, Fudan University, Tsinghua University, Shanxi University, Renmin University, Zhejiang University

SOUTH KOREA

Kyungpook National University (*scholarship: dormitory*)

ISRAEL

University of Haifa



Countries (appx. 60 active agreements):

MEXICO

eg. Universidad Autónoma de Sinaloa, Universidad Anahuac, Centro de Investigación Docencia Económicas (CIDE), Universidad de las Américas – Puebla, Instituto Tecnológico y de Estudios Superiores de Monterrey, Campus Santa Fe, Benemerita Universidad Autónoma de Puebla

UKRAINE

eg. National Taras Shevchenko, University of Kyiv, Ukrainian Catholic University, Donetsk National University, National University (Ostroh Academy)

UNITED STATES

eg. Northeastern Illinois University, City University of New York System - John Jay College of Criminal Justice (NY), Sam Houston State University (TX)

JAPAN

Waseda University, International Catholic University (*scholarship: dormitory*)





What You get:

- A unique experience in a foreign country
- Opportunity to learn from a different point of view
- Learn a language
- Make friends and forge lasting international connections
- Learn about the culture and history of the country you will visit



Documents:

- CV/resume
- Motivational letter
- Application form
- Grade average confirmation
- Language certificate/confirmation of studying in English
- Recommendation letter from a faculty member
- Any further documents supporting the candidacy
- Limited offer for 1st year undergraduate students



How to apply:

- Monitor the Faculty website - we have a call for applications every semester!
- Usually end of October and then March for bilateral exchange
- Late January/ early February for Erasmus program
- Read the regulations
- Bring all the necessary documents to the coordinators
- Wait for the results
- Go and see the world :-)



Recognition of credits:

Erasmus:

30 ECTS abroad = passing a relevant semester at UW

Bilateral Exchange:

30 ECTS abroad = passing a relevant semester at UW

If the country does not provide credits in the form of ECTS points, the credits are converted by the Faculty



Contact:

International Relations and Research Programs Office

Dean's Representative for International
Cooperation and Research Programs

Prof. Jakub Zajączkowski

Email: j.zajaczkowski@uw.edu.pl

Office hours (online): Tuesdays 5:30-6:15 pm

Faculty coordinator for bilateral
cooperation

Magdalena Maciejewska

Email: mm.maciejewska2@uw.edu.pl

Phone: (22)5522971

Faculty coordinator for the
Erasmus+ Programme

Tymoteusz Kraski

Email: t.kraski@uw.edu.pl

Phone: (22)5522971

Online consultation possible at appointment



Teaching and learning in the Autumn 2021/2022 term - main challenges for students



International Students' Union and Students' rights and duties





International Students' Union

- International Students Union is a voluntary organization.
- Our goal is to help you with university related or everyday problems, organize events (social and academic), integrate and to have a creative space for all of us.
- You are all welcome to join!



International Students' Union

- **President - Tamuda Usayiwevu**
t.usayiwevu@student.uw.edu.pl
- **Vice President - Karolina Molska**
ka.molska2@student.uw.edu.pl
- **Supervisor of the first year - Isha Agarwal**
i.agarwal@student.uw.edu.pl



International Students' Union

Academic Year 2021/2022

Students' rights and duties



Most important acts and documents

- Law on Higher Education and Science
 - came into force on October 1st 2018
- Rules of Study at the University of Warsaw
 - came into force on October 1st 2019
- Academic programme of student's studies and cycle



Student Status

- Student is a person enrolled in a program of first-cycle studies (undergraduate), second-cycle studies (graduate) or long-cycle studies conducted by a university authorized to run them- the University of Warsaw.
- Student status is acquired when the oath is taken;
- The loss of the student status takes place on the day of graduation or discontinuation of the studies.



Student ID Card

Student ID card is a document certifying the student's status.

Students are obliged to return their student ID cards upon the end of their studies.

Furthermore, student ID card serves as a library card.

It also entitles students to a 50% discount on public transportation.

It can act as a carrier of long term tickets. A 30-day city travel card and a 90-day city travel card may be coded on it. This can be done at any ticket selling point.



Rights and duties



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Rights

- Leave of absence
- Didactics evaluation
- Individualised study programme
- Mobility
- Need-based financial aid
- Student discounts



Duties

A student shall conduct himself or herself in accordance with the academic oath and observe administrative regulations in force at the University of Warsaw.

In particular, a student shall:

- Participate fully in the university's educational program;
- Pursue his or her studies in accordance with the overall study schedule and curriculum;



Financial aid for students

Scholarships

Health insurance



Health Insurance

Up to the age of 26 we (students) have the right to apply for insurance paid by the University.



Medical Care - Centermed

There is a Centermed clinic at the University of Warsaw (Krakowskie Przedmieście 26/28), which deals with medical care of students.

You may apply on zdrowystudent.pl website by filling in the application.



Organisation of Studies

Another important act is the syllabus (available in USOS).

It's a kind of a contract between student and lecturer, which regulates the way of passing the course (for example: attendance, essay, exam, etc.).

**IT CANNOT BE CHANGED DURING THE COURSE
WITHOUT THE PERMISSION OF THE STUDENTS!**



Organisation of Studies

Every academic year has its calendar with the examination sessions, vacations, etc., which is set before the classes start.

It can be found at University's web page.



Organisation of Studies

Academic Year 2021/2022

01.10.2021 – 30.09.2022

Winter semester – 01.10.2021 – 20.02.2022

Winter holidays - 23.12.2021 – 09.01.2022

Winter examination session - 31.01.2021 – 13.02.2022

Inter-semester break - 14.02.2021 – 20.02.2022

Summer semester - 21.02.2022 – 30.09.2022

Resit examination session for winter semester 25.02.2022 – 06.03.2022

Spring holidays - 14.04.2022 – 19.04.2022

Summer examination session - 20.06.2022 – 10.07.2022

Resit examination session for summer semester - 29.08.2022 – 11.09.2022



Credits (ECTS points)

- ECTS points are the credits student obtain by passing the classes.
- Every student is obligated to collect at least 60 ECTS points each year.
- Every course has assigned number of ECTS points.



Failing the class

If student fails the course (including elective modules, foreign language class and PE), he or she has to retake it next semester or year and pay for the retake according to the amount of credits assigned to the course.

Some types of courses provided by other units of the University, may be burdened with some additional fees (especially foreign language class!).



Passing the classes

Student is required to pass every course he or she has registered to.

But one time during the study cycle (undergraduate/graduate studies) she or he can resign from taking elective course:

- for winter semester – deadline for resignation is 18.01.2021;
- for summer semester – 01.06.2022



Passing the classes

Every student has a right to have two terms of passing the exam. Absence during the first term does not mean that student will have a negative grade!

If student has an explanation (medical condition confirmed by doctor's certificate or another exam at the same time) for being absent on the exam he or she can ask the co-ordinator for another date.



Grading scale

Grading scale at University of Warsaw is from 2 (lowest) to 5! (highest, counts as 5).

Grade 2 (insufficient) equals NOT PASSING THE CLASS!

NK means unclassified – the student hasn't fulfilled the requirements of passing the class – for ex. too many absences. If he or she doesn't talk with professor and explain the situation, which caused NK „grade”, NK means in the end not passing the class and counts as grade 2.



Language Course

Foreign language class and certificate

- Foreign language classes – obligatory module for undergraduate students.
- Foreign language certificate – every student is obligated to pass foreign language exam to get a certificate on B1 level until the end of second year.



Elective modules and PE Class

- **Elective modules (also called OGUN)** – elective courses provided by other units of University than the one student is studying at. Each programme has a specific number of ECTS credits student is supposed to obtain each year.
- **PE Class** – PE classes are obligatory for undergraduate students.



Examination session

Students pass exams during the examination session. For the courses that „end with the final grade“ the final test has to be carried out before the examination session will start.

In the case when student fails final test two times, he or she has the right to apply for a course retake (conditional clearing/promotion).

After getting a permission, student has to pay for a retake course depending on a number of credits (ECTS points).

The student has to get credit for this course next year.

Commission Exam



Savoir vivre – how NOT to behave!

Mails and applications:

Do NOT use phrases such as: „Greetings”, „All the best”, etc.

The correct forms are Dear Madame/ Sir /Doctor/Professor,

You are required to use [student@mail@student.uw.edu.pl](mailto:student@mail.student.uw.edu.pl)

You are not always privileged with “student’s quarter.” Try not to be late!

There is no official dress code, but through your attire you show respect towards university employees.



More than just studying!

Academic Circles are an amazing opportunity to develop your interests and meet new people.

There is a great variety of such circles. Some of them are based on one particular department and others are inter-department, with a wide range of research groups.



**Do you have any questions?
Message us!**



Mail: wnpism.internationalstu@gmail.com



Facebook: International Students' Union wnpism



Instagram: [@wnpism_intsu](https://www.instagram.com/wnpism_intsu)

Anti-Plagiarism

Rules and Requirements

Prepared by Viera Carolina López
Edited by Kamila Sawicka
September 2021

Plagiarism

: to steal and pass off (the ideas or words of another) as one's own : use (another's production) without crediting the source

: to commit literary theft : present as new and original an idea or product derived from an existing source

Examples of Plagiarism

- Turning in someone else's work as your own,
- Changing words, but copying the sentence structure without giving credit,
- Buying someone's work/content,
- Copying words or ideas from someone without giving credit,
- Building on someone's ideas,
- Copying ideas and work that make up majority of your work, whether credited or not.

Quotes

: to speak or write (a passage) from another usually with credit acknowledgment

If you use a direct quote, you must indicate the quote by placing “quotation marks” around the statement. Following the quotation marks, it is proper to either use an in-text citation or denote a footnote.

Examples of Incorrect Quotation

- Giving incorrect information about the source of quotation
- Failing to put quotation in quotation marks
- Copying text snippets without quotation marks and citation

Paraphrasing

: a restatement of a text, passage, or work giving the meaning in another form

Citation

- The main reason for citing your sources is to give credit to those authors whose ideas you used in your research.
- Even when you do not quote directly from another work, if reading that source contributed to the ideas presented in your paper, you must give the authors proper credit by including their work in your bibliography.
- Citing your sources allows readers of your work to easily find the sources to which you've referred.

Ways to Avoid Plagiarism

- Reading and note-taking
 - Always indicate in your notes which thoughts and ideas come from other authors, and which come from you. For own convenience, always record relevant information in your notes (author, title, page, URL)
- Writing paraphrases, summaries
- Writing direct quotations

Seems complicated?

Before you decide to cheat:

- You can refer to the online sources and academic writing guides.
 - You can reach out to the academic staff for further instruction.
 - You can ask fellow students or the faculty for help and advice.
- Follow academic regulations, do not cheat and enjoy your educational journey!**

ORIENTATION SESSIONS FOR THE FIRST YEAR STUDENTS

AFTER THE BREAK

12.45-13.00

- Organizational meeting with Heads of Programmes of UPIR/UPPS/EPE
- Organizational meeting with Heads of Programmes of GPIR/GPPS
- Q&A session



Programmes in English

- Undergraduate Programme in **International Relations**
- Undergraduate Programme in **Political Science**
- Undergraduate Programme in **European Politics and Economics**

- Graduate Programme in **International Relations**
- Graduate Programme in **Political Science**



Basic information and rules for the Undergraduate and Graduate programmes in IR, PS and EPE

- Follow the study programmes - available on the Faculty website
- Review the Academic Calendar 2021/2022
- Exams - only in examination sessions: regular and re-sit

(ATTENTION: there are no third sessions; failing in the resit session - turn to the IO to learn about further steps)

- For Undergraduate Programmes: Library training; OHS; Introduction to IPIP; languages; language exam (B1); PE; electives
- For Graduate Programmes: Library training; OHS; Introduction to IPIP; electives



Basic steps - how to solve your problems

Bottom up approach:

1. [Faculty International Students' Union Facebook fun page](#)
and [Faculty website](#)
2. Students' Guide
3. Students representatives
4. International Office
5. Programme Authorities
6. Vice-Dean for Students Affairs/Head of the Educational Unit
7. Vice-Rector for Students and Quality of Teaching





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Q&A Session



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**Thank you for
your attention
and good luck!**